



APPLICATION FOR A BUILDING PERMIT

Airports Act 1996

Airports (Building Control) Regulations

Regulation 2.02

To: Sydney Airport Building Controller

Applicant: **Owner or Agent** *(delete as applicable)*

Name

Postal Address

Postcode

Contact Person

Telephone

Fax.

Email

Lessee Details:

Name

Postal Address

Postcode

Location of Building Works:

Address

Building Experts

to be engaged in the building work:

	Name	Cat./ Class	Reg. No.
1.		Architect	
2.		Eng/Civil	
3.		Eng/Mechanical	
4.		Eng/Electrical	
5.		Quantity Surveyor	
6.		Builder	

Building Contractor:

Name **Reg.No.**

Address
..... **Postcode:**

Telephone **Fax.**

Contact Person
Telephone **Fax:**

Description of Building Activity
.....

Does the existing building involve a fire engineered solution? **Yes / No**.....

If yes, a statement from an appropriately qualified fire engineer stating that the proposed building activity is consistent with the fire engineered solution will be required prior to the issue of a Building Permit.

Duration of Building Activity

Estimated Value of Building Activity \$.....

Does the proposed building activity being the subject of this application comprise part of a major airport development or part of, a draft major development plan within the meaning of the Airports Act and Airports Building Control Regulations? **Yes / No**

Signature of owner or agent **Date:**

Please Print Name

Capacity of Signatory

Additional Attachments:

For the required information/documents to be included in an application for a building permit, refer to the Airport (Building Control) Regulations 2.05, 2.06 and 2.07 and consult with the Airport Building Controller;

Required information for attached building plan: refer to regulation 2.07(2);

Required information for attached specification: refer to regulation 2.07(4).

Note 1 Application fee

In accordance with regulation 2.02(1), an application fee is required to be paid to the CPM Department of Infrastructure and Regional Development (to be collected by the Airport Building Controller) prior to the issue of the building permit. The basis for calculation of that fee is set out in regulation 2.02.

Note 2 AAT Review

Under regulation 5.02 the applicant for the approval may make application to the Administrative Appeals Tribunal to have the decision of the Airport Building Controller to refuse or fail to approve a building activity reviewed.

Note 3 Publication of Information Regarding this Application - The Applicant should note that information provided on this Application Form may be published or declared.



Australian Government
Department of Infrastructure
and Regional Development

Airport Environment Protection and Building Control Office
 Level 1, DAFF Building, 1 Crewe Place, Rosebery, NSW 2018
 GPO Box 594, Canberra ACT 2601
 Sydney Airport Building Controller
 Telephone: 02 8344 3113 - Facsimile: 02 8344 3144

APPLICATION FOR A WORKS PERMIT

Airports Act 1996

Airports (Building Control) Regulations

Regulation 2.02

To: Sydney Airport Building Controller

Applicant: **Owner or Agent** *(delete as applicable)*

Name

Postal Address

..... **Postcode**

Contact Person

Telephone **Fax:**

Email:

Lessee Details:

Name

Postal Address

..... **Postcode**

Location of Works:

Address

.....

Works Experts

to be engaged in the construction or alteration of works:

	Name	Cat./ Class	Reg. No.
1.		Architect	
2.		Eng/Civil	
3.		Eng/Mechanical	
4.		Eng/Electrical	
5.		Quantity Surveyor	
6.		Builder	



APPLICATION FOR A DEMOLITION AUTHORISATION

Airports Act 1996 Airports (Building Control) Regulations Regulation 2.02

To: Sydney Airport Building Controller

Applicant: **Owner** or **Agent** (*delete as applicable*)

Name

.....

Postal Address

Postcode

Contact Person

Telephone

Fax:

Email:

Lessee Details:

Name

Postal Address

Postcode

Location of Demolition Works:

Address

.....

Demolition Contractor:

Name **Reg.No.**

.....

Address

Postcode

Telephone

Fax.

Email:

Contact Person

Telephone

Fax.

Email:

Description of Demolition Works

Duration of Works

Estimated Value of the Works \$

Does the proposed building activity being the subject of this application comprise part of a major airport development or part of, a draft major development plan within the meaning of the Airports Act and Airports Building Control Regulations? **Yes / No**

Signature of owner or agent **Date:**

Please Print

Capacity of Signatory

Additional Attachments:

For the required information/documents to be included in an application for a demolition authorisation, refer to the Airport (Building Control) Regulations 2.05, 2.06 and 2.09 and consult with the Airport Building Controller.

Note 1 Application fee

In accordance with regulation 2.02(1), an application fee is required to be paid to the CPM Department of Infrastructure and Regional Development (to be collected by the Airport Building Controller) prior to the issue of the demolition permit. The basis for calculation of that fee is set out in regulation 2.02.

Note 2 AAT Review

Under regulation 5.02 the applicant for the approval may make application to the Administrative Appeals Tribunal to have the decision of the Airport Building Controller to refuse or fail to approve a building activity reviewed.

Note 3 Publication of Information Regarding this Application

The Applicant should note that information provided on this Application Form may be published or declared.

ADDITIONAL ATTACHMENTS FOR BUILDING APPROVALS

Project:

Location:

Attention:

The Airports (Building Control) Regulations (the Regulations) specify information that must be included in an application to the Airport Building Controller for a building approval. Below is a summary of that information so as to guide the applicant as to what the Regulations require for all building approval applications, and those requirements specific to building permits, works permits and demolition authorisations.

ATTACHMENTS REQUIRED FOR ALL BUILDING APPROVALS (BUILDING PERMITS, WORKS PERMITS, DEMOLITION AUTHORISATIONS)

	Documentation	Required	Received
1.	If there is a final master plan for the airport, a statement describing how the proposed building activity is consistent with the plan.	0	0
2.	If the proposed activity is part of a major airport development (within the meaning of section 89 of the <i>Airports Act 1996</i>), a statement describing how the proposed building activity is consistent with the approved major development plan for the airport, or any exemption declared under paragraph 90(1)(d) of the Act.	0	0
3.	A statement describing how the proposed building activity is consistent with the final environment strategy for the airport.	0	0
4.	Consent issued by the airport lessee company declaring that the proposed building activity is consistent with the final master plan, approved major development plan or final environmental strategy for the airport.	0	0
5.	If any environmental conditions have been imposed by the airport-lessee company either in the contract specifications, or as part of the development application, or in any other format, a copy of these must be included.	0	0
6.	Any environmental conditions considered by the proponent to be relevant to the proposal should be included.	0	0
7.	2 Copies of the site plan for the proposed building activity, including a description of the proposed development resulting from the building activity.	0	0
8.	A copy of any other information about the proposed building activity required by a regulatory authority or other body having a regulatory function in relation to the resulting building.	0	0
9.	A statement setting out the precautions to be taken to protect persons using the airport while the proposed building activity is going on from injury arising from the building activity.	0	0
10.	A statement setting out the precautions to be taken to protect property at the airport arising from the building activity.	0	0

- | | | | |
|-----|---|---|---|
| 11. | A statement setting out the proposed arrangements for clean-up and rehabilitation of the site of the proposed building activity. | 0 | 0 |
| 12. | Construction Environmental Management Plan for construction works involving new buildings or additions to existing buildings; civil works; works that result in ground disturbance; works that involve a risk of water, air or noise pollution; demolition works; works involving removal of hazardous materials. | 0 | 0 |

ATTACHMENTS REQUIRED FOR BUILDING PERMITS ONLY

Documentation	Required	Received
13. 2 copies of the building plan. The building plan must : 0 identify the class or classes, under the Building Code, of the building proposed to be built 0 describe, in accordance with Part C1 of the Code the proposed type of construction of the building 0 show the dimensions of all parts of the building including the footings 0 include a section plan of the building at the level of each floor, at an appropriate and legible scale 0 depict each elevation of the building at an appropriate and legible scale 0 give details of the construction materials proposed to be used for the building 0 provide for periodic inspections (under regulation 2.17(1)(h), by setting out each “design and construct” stage for the project, or by otherwise specifying the progress stages that is proposed will be the inspection stages 0 if the proposed building activity is the alteration or repair of an existing building, the building plan must be marked in such a way as to distinguish the proposed alteration or repair from the existing building	0	0
14. 2 copies of the specification for the proposed building activity. The specification must : 0 describe in detail the type of construction and construction materials for the proposed building 0 describe in detail the proposed methods of drainage, sewerage, water supply and gas supply (if any) 0 state whether it is intended to use in the building any second-hand material that could adversely affect the structural integrity of the building or have any other adverse safety consequence	0	0
15. Design certification to certify provisions for the health, safety or amenity of persons, for example fire resistance, fire protection, lighting and ventilation, air conditioning, disposal of refuse, sewerage and drainage, telecommunications services. The certification must nominate the relevant standards to which the works will comply.	0	0

16.	Structural certification for the structural elements of the building.	θ	θ
17.	A statement from the airport lessee company that the proposed construction has received approval under the Airport (Protection of Airspace) Regulations .	θ	θ

ATTACHMENTS REQUIRED FOR WORKS PERMITS ONLY

	Documentation	Required	Received
18.	2 copies of the works plan.	θ	θ
19.	2 copies of the specification for the proposed works.	θ	θ
20.	Design certification to certify provisions for the health, safety or amenity of persons, for example civil works, lighting, electrical services, sewerage and drainage, telecommunications services. The certification must nominate the relevant standards to which the works will comply.	θ	θ
21.	Certification for the structural elements of the works plan.	θ	θ
22.	Details of the progress stages that it is proposed will be the inspection stages (for the purposes of regulation 2.17(1)(h))	θ	θ
23.	Details of the construction materials proposed to be used for the works.	θ	θ
24.	A statement from the airport lessee company that the proposed construction has received approval under the Airport (Protection of Airspace) Regulations .	θ	θ
25.	Any environmental conditions imposed by the airport-lessee company either in the contract specification, or in any other format.	θ	θ
26.	Any environmental conditions considered by the proponent to be relevant.	θ	θ

ATTACHMENTS REQUIRED FOR DEMOLITION AUTHORISATIONS ONLY

	Documentation	Required	Received
27.	2 copies of the demolition plan.	θ	θ
28.	Nomination of the relevant Australian standards to which the demolition work will comply.	θ	θ
29.	Demolition work method statement		
30.	Any certificate given by an expert in demolition procedures, approving the structural elements of the demolition plan.	θ	θ
31.	Details of the progress stages that it is proposed will be the inspection stages (for the purposes of regulation 2.17(1)(h)).	θ	θ
32.	Any environmental conditions imposed by the airport-lessee company either in the contract specification, or in any other format; and any environmental conditions considered by the proponent to be relevant to the proposal.	θ	θ
33.	Any environmental conditions considered by the proponent to be relevant to the proposal.	θ	θ



Australian Government
Department of Infrastructure and Regional Development

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 GPO Box 594, Canberra ACT 2601
 Sydney Airport Building Controller
 Telephone: 02 8344 3113 - Facsimile: 02 8344 3144

APPLICATION FOR CERTIFICATE OF COMPLIANCE FOR OCCUPANCY/ USE

Airports Act 1996

Airports (Building Control) Regulations

Regulation 3.02

To: Sydney Airport Building Controller
Postal Address PO Box 594
 Canberra City ACT **Postcode** 2601

Building / Works Permit Reference Number: -

From (Name of Person applying).....

Position..... **Category/Class**.....

Business Name.....

Postal Address..... **Post Code**.....

Contact Person..... **Telephone**.....

Facsimile.....

Email.....

Occupier.....

In accordance with Airports (Building Control) Regulation 3.02, I hereby apply for a Certificate of Compliance for the Building Activity at:

Location:.....

USE APPLIED FOR:

Part of building/site.....

Use.....

BCA Class (if applicable)

BUILDING EXPERTS (CONTRACTORS/PRACTITIONERS AND ARCHITECTS) WHO WERE ENGAGED IN BUILDING ACTIVITY:

Name	Category/Classification	Membership or Registration Number.
	Architect	
	Engineer-Civil	
	Engineer-Mechanical	
	Engineer-Electrical	
	Engineer-Hydraulic	
	Builder	

Signature of Applicant **Date**.....

Table of Fees for Building & Works Permit Applications

Effective as of 1 July 2011

Part 10 Sydney (Kingsford Smith), Camden and Bankstown Airports

Item	Total estimated cost of proposed building or works (\$)	Application fee (\$)
1	Up to 25,000	1,200
2	25,001 to 50,000	1,800
3	50,001 to 100,000	2,400
4	100,001 to 200,000	3,600
5	200,001 to 300,000	4,500
6	300,001 to 400,000	5,400
7	400,001 to 500,000	6,300
8	500,001 to 1,000,000	8,400
9	1,000,001 to 2,000,000	12,000
10	2,000,001 to 3,000,000	15,000
11	3,000,001 to 4,000,000	18,000
12	4,000,001 to 5,000,000	21,000
13	5,000,001 to 10,000,000	30,000
14	10,000,001 to 20,000,000	60,000
15	20,000,001 to 30,000,000	90,000
16	30,000,001 to 40,000,000	120,000
17	40,000,001 to 50,000,000	150,000
18	50,000,001 or more	210,000

NOTE: Demolition applications attract a flat fee of \$400.00

Fees can be paid by cheque made out in favour of the "Department of Infrastructure and Regional Development".

Alternatively the fee payment can be made by EFT into the following account:-

BSB: 092-009
Account: 11097-8

The bank is the Reserve Bank of Australia
The account is called "Official Administered receipt Account"
The EFT deposit must reference the following information:

"RAPS number 15725"
ABN No. is 86267354017

Note: No GST applies to the fees

Evidence of the building activity application fee payment will need to be provided to the Airport Building Controller prior to the application being processed