

## Maintenance Claim Form

When an aircraft is undergoing maintenance, this form must be verified and signed by a Licensed Aircraft Maintenance Engineer (LAME) within 5 days of commencement and 14 days after the completion of the maintenance in order to receive the discounted rate.

Where the period of maintenance exceeds 14 days, this form must be supported by a certified copy of the Maintenance Release form to support this claim. Failure to comply will attract normal charges as per the Conditions of Use.

Aircraft Registration		
Contact Details	Company	
	Name	
	Address	
	Phone	
	Email	

Maintenance Company Name	
Type of Maintenance	
Date Maintenance Commenced	
Estimated Completion Date	
Date claim submitted	
Name of LAME	
Signature of LAME	

### Maintenance Claim Exclusions:

- maintenance work less than 3 days
- maintenance work exceeding 3 months
- date that aircraft lands or departs
- aircraft that are inactive and not under maintenance
- aircraft greater than 10,000kg MTOW
- aircraft which is under restoration
- when aircraft operator's account is in arrears
- backdated claim

Any variation to the above exclusion is to be reviewed and approved by the General Manager Aviation.

Please forward the completed form to **Fax:** (02) 9791 0230 or **Email:** [aeair@bankstownairport.com.au](mailto:aeair@bankstownairport.com.au)